



Alcohol and Entertainment Licensing Sub-Committee

Wednesday 31 January 2024 at 2.00 pm

Boardrooms 1 & 2, 3rd Floor, Brent Civic Centre

Please note that this meeting will be held in person with members of the Sub-Committee required to attend in person.

The press and public are also welcome to attend this meeting in person. Please note the meeting is not scheduled for live webcast

Membership:

Members

Councillors:

Ahmed
Long (Vice-Chair)
Rubin

Substitute Members

Councillors:

Bajwa, Chohan, Collymore, Ethapemi, Hack, Lorber,
Mahmood

For further information contact: Devbai Bhanji, Governance Assistant
Tel: 020 8937 6841; Email: devbai.bhanji@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences**- Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item	Page
1 Apologies for absence and clarification of alternate members	
2 Declarations of Interests	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
3 Application for a New Premises Licence by Kingsley Adjei for the premises known as Palm Island Lounge, 1 Craven Park Road, NW10 8SE, pursuant to the provisions of the Licensing Act 2003	1 - 24

Date of the next meeting:



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.

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LICENSING ACT 2003

Application for a New Premises Licence

1. The Application

Name of Applicant:	Kingsley Adjei
Name & Address of Premises:	Palm Island Lounge, 1 Craven Park Road, NW10 8SE
Applicants Agent:	Robinson Wilson Solicitors

1. Application

The application is for a new premises licence as follows:

To provide: Recorded music, & Late Night Refreshment from 11pm to 11.30pm Friday & Saturday.

The supply of alcohol and to remain open from 2pm to 11.30pm Sunday to Thursday and Midnight Friday & Saturday.

2. Background

None

3. Promotion of the Licensing Objectives

The premises previously known as Vbyz Bar operated as a nightclub for a number of years. Due to crime and disorder linked to the premises, the premise licence was revoked in 2022 following a Closure Notice instigated by the Metropolitan Police.

Mr Adjei submitted an application in June 2023 which was subsequently refused by the committee.

4. Relevant Representations

Representations have been received from The Licensing Police, Licensing Officers, Ward Councillor and local residents.

5. Interested Parties

None

6. Policy Considerations

Policy 1 – Process for Applications

Conditions on the licence, additional to those voluntarily sought/agreed by the applicant, may be considered. Conditions will focus on matters which are within the control of individual licensee and which relate to the premises or areas being used for licensable activities, the potential impact of the resulting activities in the vicinity. If situations arise where the licensing objectives may be undermined but cannot be dealt with by the use of appropriate conditions the Licensing Authority will consider whether it is appropriate for a licence to be granted or continue to operate.

7. Associated Papers

- A. Application Form & plan
- B. Licensing Representation
- C. Licensing Police Representation
- D. Councillor Rep
- E. Resident Reps
- F. OS Map



Regulatory Services
Brent Civic Centre
Engineers Way
Wembley
HA9 0FJ

TEL: 020 8937 5359
EMAIL: business.licence@brent.gov.uk
WEB: www.brent.gov.uk

Online Ref. No: 16425
Application No: 30411
Date: 14 December 2023

LICENSING ACT 2003
Licence: Premises Licence New Application
Application No: 30411

Dear Sir/Madam,

Applicant: Kingsley Adjei

Date Received: 14 December 2023

An application was made to Brent Council under the Licensing Act 2003 by the above-named applicant. Representations must specify in detail the grounds of opposition and must relate to the promotion of the licensing objectives.

In order that consideration of the application may not be delayed, it will be appreciated if a reply can be sent to us by **11 January 2024**.

Yours faithfully

Sima Naran
Administration Officer
Regulatory Services

Part 1 – Premises Details

Postal address of premises, or if none, ordinance survey map reference or description

Palm Island Lounge
1 Craven Park Road, London, Brent, NW10 8SE

Telephone Number at premises (if any):

Non domestic rateable value:

Part 2 – Applicant Details

Proposed Licence Holder:
Kingsley Adjei

[REDACTED]

Part 3 – Operating Schedule

When do you want the premises licence to start? 20-12-2023

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Please give a general description of the premises: Palm Island Lounge Ltd will be a relaxing and calm restaurant/lounge where customers can dine whilst eating their choice of food. As you enter the front door you will be guided to your seating area and offered a menu to order your food and beverage. There are three steps which lead clients to the restrooms or the back seating area for dining. Customers will be seated unless they go to the toilet. Food and drinks will be brought to the table. The property can hold up to 60-80 people who will be seated throughout the building. There will be free portable water on request.

What licensable activities do you intend to carry on from the premises?

Section F: Recorded music

Section I: Provision of late night refreshment: Indoors

Section J: Sale of alcohol: On the premises

The times the licence authorises the carrying out of licensable activities

Section F: Recorded music: Indoors		
Day	Start Time	End Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday	23:00	23:30
Saturday	23:00	23:30
Sunday		

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

Section I: Provision of Late Night Refreshments: Indoors		
Day	Start Time	End Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday	23:00	23:30
Saturday	23:00	23:30
Sunday		

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

Section J: Sale or Supply of Alcohol: On the premises		
Day	Start Time	End Time

Monday	14:00	23:00
Tuesday	14:00	23:00
Wednesday	14:00	23:00
Thursday	14:00	23:00
Friday	14:00	23:30
Saturday	14:00	23:30
Sunday	14:00	23:00

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Kingsley Adjei

Date of birth:

[REDACTED]

Licence Number: [REDACTED]

Issuing authority: [REDACTED]

Concerns in respect of Children: No children will be on the premises, anyone under the age of 18 years will not be allowed on the premises. This will be confirmed with an ID Machine

The opening hours of the premises

Day	Start Time	End Time
Monday	14:00	23:30
Tuesday	14:00	23:30
Wednesday	14:00	23:30
Thursday	14:00	23:30
Friday	14:00	00:00
Saturday	14:00	00:00
Sunday	14:00	23:30

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days

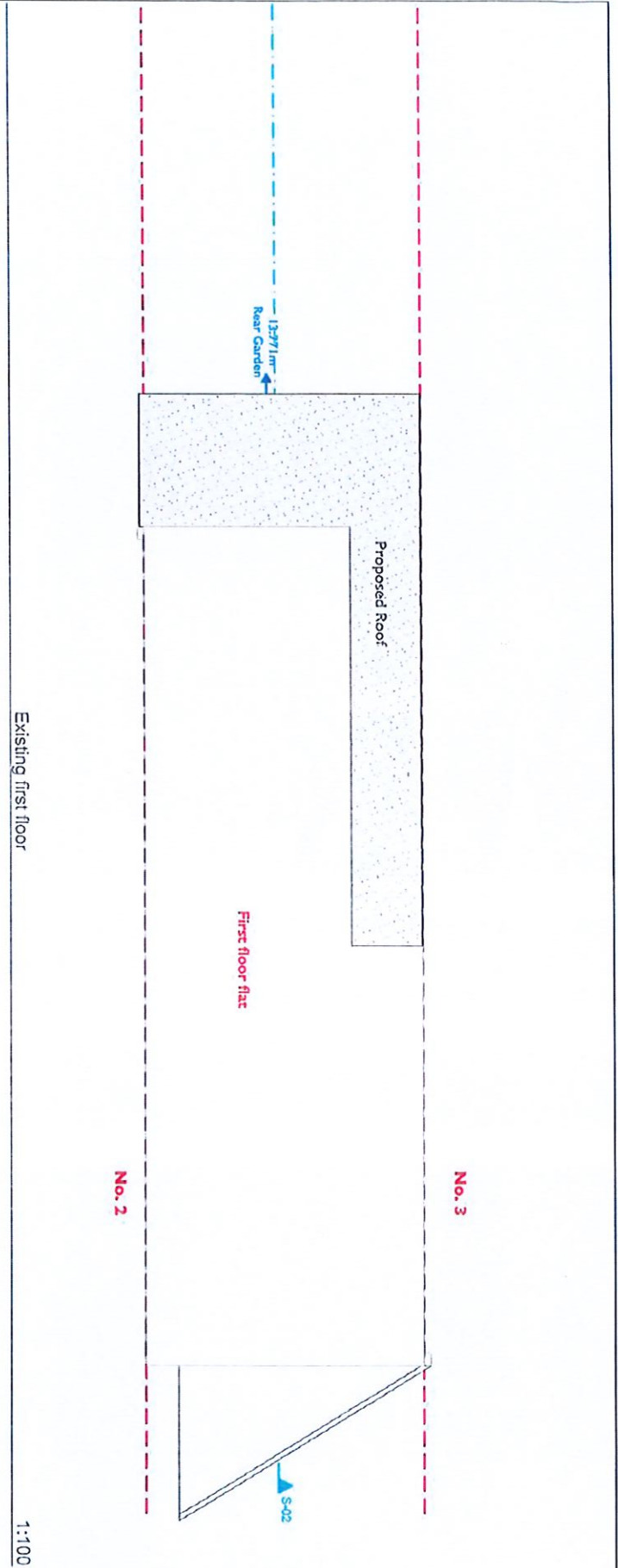
a) General – all four licensing objectives (b, c, d, e):The Licensing Objectives will be advertised via: the website, the venue front door, and inside venue. Noise will be kept to a minimum toward closure time whilst clients are reminded that the venue will be closing soon. The property will hold up to 60-80 people who will be seated throughout the building. All licensing objectives have been met to ensure sufficient and trained staff are on the premises to manage the prevention of crime and disorder; Clear CCTV in operation throughout the business and available should the police require; Ensure public safety by ensuring all staff are trained for emergencies and aware of the Fire procedure in place. All equipment will be inspected yearly. No children will be allowed on the premises, no one under the age of 18 years will be served alcohol and all staff will be trained to ensure no one under the age of 18. There will also be an ID machine within the building which will record who enters and leaves the building and confirm their age before entering the building.

b) The prevention of crime and disorder: Security around the building - ID Machine on entry CCTV Anti-social behaviour prevention strategy No smoking/drinking outside the venue No loitering outside venue All policies on the website and around the building

c) Public safety: Health and Safety Policies and Procedures in place No serving of Children – No one under 18 years allowed in establishment Security Guards - SIA CCTV ID Machine – Documents who enters/leaves the building

d) The prevention of public nuisance: provision for collection of waste volume lowered when closing Noise permitted levels from 11pm to 7am CCTV TENS - Temporary Event Notice (when required) Security - SIA Door Supervisors

e) The protection of children from harm:No children under the age of 18 years to be in the venue - Policies and Procedures which will be advertised around the building and the ID Machine to confirm the age of the customer u0fc Staff Training around



1:100

No. 3

No. 2

Proposed Roof

First floor flat

13.771m
Rear Garden

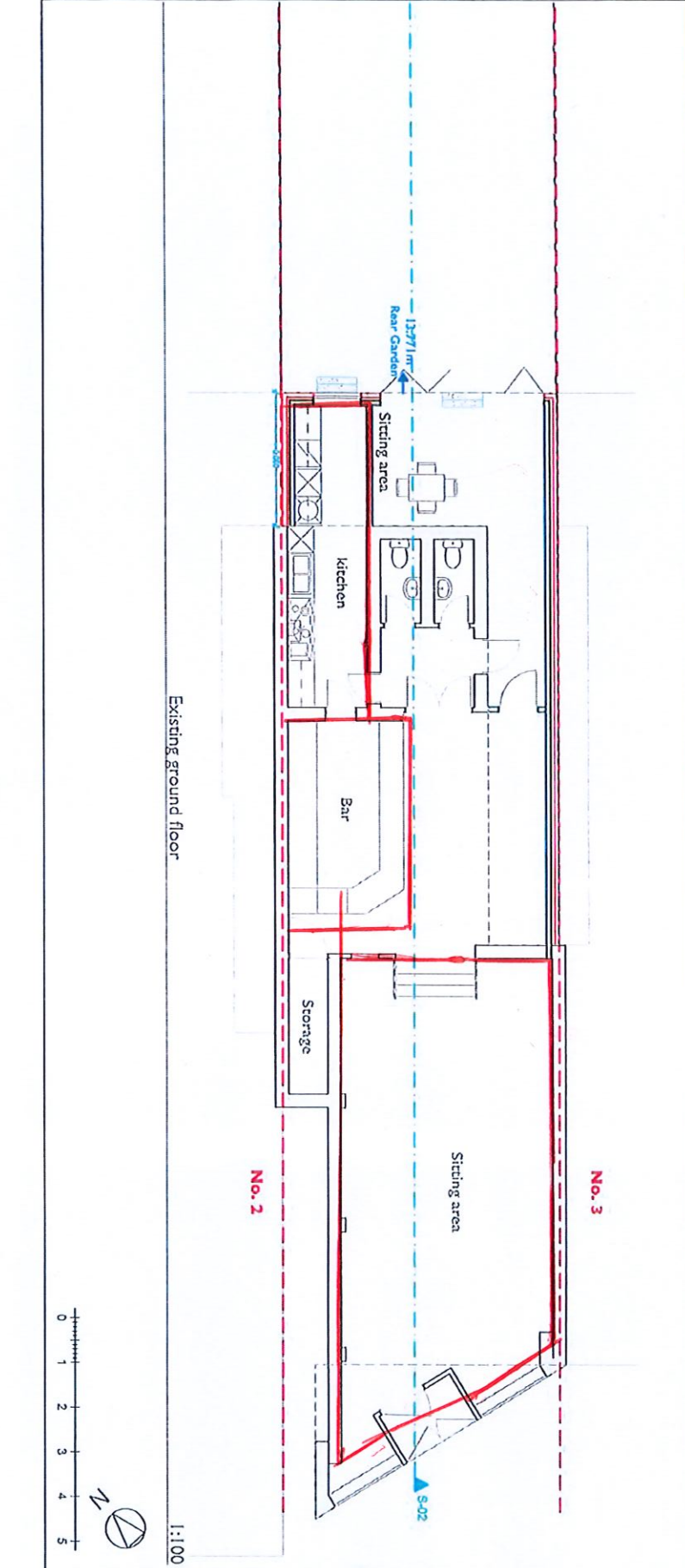
S-02

Rvw: _____ Date: _____ Amendment: _____

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1:100

No. 3

No. 2

Sitting area

kitchen

Bar

Storage

Sitting area

13.771m
Rear Garden

S-02

Drawing title: _____

Proposed Plans

Status: _____

Site: _____

Client: _____

DWG No: _____

PD 01

Date: _____

Scale @ A3: 1:100



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From: Esther, Chan
Sent: 03 January 2024 16:10
To: acquahkingsley
Cc: robinsonwilsonsolicitors.co.uk; Legister, Linda; Business Licence
Subject: CONSULT: New Premises - Palm Island Lounge, 1 Craven Park Road, NW10 8SE - 30411

LICENSING ACT 2003
Licence: New Premises
Reference: 30411

Dear Sir/Madam,

Applicant: **Kingsley Adjei**
Premises: **Palm Island Lounge, 1 Craven Park Road, NW10 8SE**

On the behalf of the Licensing Authority, I am the respective officer consulting on this application. To assist with my assessment, please could you clarify the following points:

Operating Schedule

- Please can you provide evidence of how you reached the capacity of 60-80 people?
- How many tables and chairs can the restaurant hold?
- What type of cuisine will you provide?
- Will alcoholic drinks be served with a substantial meal only?
- Will you permit vertical drinking?
- Will you employ SIA staff and how many do you intend to employ?
- Will the ID scanner be used throughout the operating hours or only specific hours?
- Who will be responsible for scanning your patrons?
- Will you be on site to manage the premises on a daily basis?

Licensable Activities

- Proposed Hours - You have listed *Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days* as seasonal variations and non-standard timings, however you have not specify the proposed times. If you wish extend the timings, the consultation period will restart. Please confirm how you wish to proceed?
- Regulated entertainment - If you intend to host events, please describe nature of the events?
- Will the events be run by a promoter or in house staff?
- How often do you intend to host events?
- Will you provide facilities for dancing?

Plan

- Please confirm if you intend to use the rear garden for licensable activities?
- Are there residents living in the flat above and behind the premises?

Lease

- Have you signed the lease and how many years?
- Are you the business rate payer?

The Licensing Authority propose the refusal of the application, until the above information is provided.

Kind Regards

Esther Chan
Licensing Inspector



TERRITORIAL POLICING

Palm Island Longe

1 Craven Park Road
Brent
NW10 8SE

NW BCU Licensing Department - Brent

Harrow Police Station
74, Northolt Road
Harrow
HA2 ODN

Tel: 020 8733 5008

Email: nwmailbox.licensingbrent@met.police.uk

Web: www.met.police.uk

Your Ref: 30411

Our ref: 01QK/908/23/1187NW

Date: Tuesday 9th January 2024

Police objection to the application of a New Premises Licence application a for 'Palm Island Lounge, 1 Craven Park Road, NW10 8SE'

Police certify that we have considered the application shown above and wish to make representations that the likely effect of the grant of the application is detrimental to the Council's Licensing Objectives for the reasons indicated below.

An officer of the Metropolitan Police, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The Police are concerned with the following licensing objectives.

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance.

The Application

Palm Island Lounge propose to be a bar/ restaurant at 1 Craven Park Road, Harlesden NW10 8SE. The premises was previously run as a night club previously known as Vybz Bar.

I am a Police Officer attached to the NORTH WEST Basic Command Unit (BCU). I have been a police officer for 9 years and have been the borough licensing officer for the last 2 years. I am aware of the issues facing the local community including the prolonged problems with supply of drugs and anti-social behaviour in HARLESDEN in particular on PARK PARADE/Craven Park Road NW10.

On the 9th August 2022, Vybz Bar had a Closure Order granted by Willesden Magistrates Court for 3 months which was extended to 6 months. The Closure Order was granted due to the continuous problems with crime and disorder, Anti-social behaviour and violence with injury. This resulted in Vybz Bar having its licence revoked.

Since the licence for Vybz Bar was revoked. Mr Kingsley ADJEI has since applied for a New Premises Licence for the same venue and changed the name to Palm Island Lounge. Mr Kingsley ADJEI had proposed the same operating schedule as what Vybz Bar had with the following licensable activities in April 2023.

Late night refreshments from Monday to Sunday between 23.00hrs and 04.00hrs.

Sale or supply of alcohol on the premises From Monday to Sunday between 17.00hrs and 04.00hrs.

Recorded and Live music from Monday to Sunday between 23.00hrs and 04.00hrs

Opening hours of the premises are Monday to Sunday between 17.00hrs and 04.00hrs.

This application was rejected and refused by the committee.

Mr Kingsley ADJEI has since applied for a New Premises Licence for the same venue in December 2023 and has changed the business model drastically with the following licensable activities.

Late night refreshments from Friday to Saturday between 23.00hrs and 23.30hrs.

Sale or supply of alcohol on the premises From Sunday to Thursday between 14.00hrs and 23.00hrs. Friday to Saturday between 14.00hrs to 23.30hrs.

Recorded music from Friday to Saturday between 23.00hrs and 23.30hrs.

Opening hours of the premises are Sunday to Thursday between 14.00hrs and 23.30hrs and Friday to Saturday between 14.00hrs to 00.00hrs.

Since the closure of the premises police saw a decrease in violence with injury calls to the immediate area around the venue and complaints of ASB ceased. Police received only positive comments about the closure and no one came forward supporting the re-opening of the venue.

Police are requesting that the premises licence not be granted. Police feel that if the licence should be granted it will slowly return to what it was in the past and contribute to the ASB and crime and disorder that the Harlesden Town Centre Team worked hard at to get rid of and this then will undermine all four of the licensing objectives especially the prevention of crime and disorder and public nuisance as the activities that are happening in and around the premises are having an effect on the local residents/ businesses.

Should the committee grant the premises licence police will like the following conditions to be applied to the premises licence.

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.

2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
3. A CCTV camera shall be installed to cover the entrance of the premises, the main restaurant, bar area, entrance to the toilets and the external areas.
4. The CCTV system shall display on any recordings the correct date and time of the recordings.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open. This staff member must be able to provide Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
6. The Licence holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.
7. A "Challenge 25" policy shall be adopted and adhered to at all times
8. Customers shall not be permitted to take any open drink container outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
9. A sign stating "No proof of age -- no sale" shall be displayed at the point of sale.
10. Alcohol shall only be provided as an accompaniment to a main meal and seated at a table and served by waiter/waitress.
11. No vertical drinking.
12. There shall be no drinks promotions at the premises which are inconsistent with the need to promote responsible drinking.
13. No bottles of spirits to be served or bought by customers.
14. No customer shall be permitted to drink at the bar.
15. No high strength beers, lagers and ciders above 6.0% ABV shall be stocked or sold at the premises.
16. All alcohol must be kept behind the counter/bar area at all times with the exception of alcohol which has already been purchased/sold/supplied to the public or alcohol which is in storage rooms on the premises.
17. The supply of alcohol at the premises shall only be to a person seated taking a table meal there and for the consumption by such a person as ancillary to their meal.
18. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to police.

19. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
20. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
21. The playing of recorded music shall not be permitted in any external area.
22. A copy of the premises licence summary and the hours which licensable activities are permitted shall be visible from the outside of the entrance to the premises.
23. Any staff directly involved in selling alcohol for retail to consumers and managers shall undergo basic training of Licensing Act 2003 legislation. This shall be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
24. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) any faults in the CCTV system
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
25. All deliveries shall take place during normal working hours (i.e. 08.00hrs to 18.00hrs daily).
26. The placing of bottles into receptacles outside the building shall not be permitted between 22:00 hours and 08:00 hours the following morning.
27. No children shall be permitted on the premises unless accompanied by a responsible adult.
28. The locks and flush latches on the exit doors shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.
29. A residual current device (RCD), having a rated residual operating current not exceeding 30 milliamps, shall be provided to any socket or power supplies to be used for temporary stage, band or disco equipment, likely to be accessible to performers, staff or public.
30. Any socket outlets (or other power supplies used for DJ equipment, band equipment and other portable equipment) that are accessible to performers, staff or the public shall be suitably protected by a residual current device (RCD having a rated residual operating current not exceeding 30 milliamps).
31. No person shall be permitted to sit on the floor, on stairs or in gangways and passageways.

32. All roller shutters that are operational as exit points must be fixed/locked up in the open position whilst the public/staff are on the premises.

PC Brendon MCINNES 1187NW
NW BCU - Brent Licensing
Brendon.McInness@met.police.uk

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From: Kelcher, Councillor Matt
Sent: 10 January 2024 13:44
To: Legister, Linda; Business Licence
Cc: Chan, Councillor Jumbo; Patel, Councillor Mili
Subject: Palm Island Lounge Licence application: 30411

On behalf of the Harlesden and Kensal Green Councillors, I wish to object to the above application for a Premises Licence on the grounds that the application is incomplete and somewhat ambiguous with regard to three out of four the licensing objectives. Namely, preventing crime and disorder, public safety and preventing public nuisance.

Preventing crime and disorder:

There does not appear to be an 'anti-social behaviour strategy' contained within the application. For example, there is no mention of how incidents will be logged. There is no detail regarding how many SIA security guards will be employed (as a higher risk area, Eventbrite advises one SIA for every 10 patrons). The Applicant has not submitted any information to show that independent security advice has been sought. There is no dispersal strategy.

This isolated venue is primarily in a residential area with a retail offering. Despite it being located within the Town Centre, there is no other night-time economy within the parade of retail shops. Should a license be granted, it will likely lead to a rise in anti-social behaviour, parking issues and contraventions. There is a significantly reduced policing team and as such, the resources required to manage issues arising from this night club will be greatly stretched. It is not described as family venue and as such, an increase in crime and disorder is likely.

The applicant has failed to meet this objective.

Public Safety:

It is stated that the venue will hold between 60-80 patrons. However, this number seems too large for such a small venue. There was mention of all patrons being directed to their seats. Where is the seating plan? What is the provision for serving those seated in the external/ garden area? How many will be seated to the rear extension and how many in the garden? Will patrons be seated in the garden area? Will patrons be allowed to stand in the venue?

What is the fire procedure? Where is the fire risk assessment? Have the FRA approved any evacuation plans or risk assessment. Policy D12 of the London Plan states the need for fire safety information. This is an obligation required of all businesses. This has not been provided by the applicant.

There is mention of no smoking or drinking to the outside of the property. It is unclear whether this pertains to both the front and rear of the property. If a fire breaks out to the rear, what is the evacuation process? Photographs of the internal areas of the property have not been provided which renders it difficult to see how some of the objectives will be met.

The applicant has failed to meet the objective for ensuring public safety.

Preventing Public Nuisance:

Are there speakers in the rear of the property (extension)? Is the structure sound-proofed? Will the Glass doors to the rear of the property be open at all times? The venue has a history of noise pollution issues due to the level the music was played at. The Applicant has failed to address those concerns.

The Applicant's Planning application No. 23/2664 dated 08/08/23 had conditions attached. In Brent Council's notice, condition number 4 suggested that the external seating area has been restricted between the hours of 9am and 8pm. The plans do not show clear delineation of the licensable area. It cannot be determined from the application what the licensable area is or how the restriction would be managed. There is mention of 'noise permitted levels between 11pm and 7am. This shows no regard for the condition attached as mentioned in the planning notice.

Protecting children from harm:

It is worth mentioning that the Applicant has stated that children are not permitted in the venue. However, the Applicant has suggested this is a calm restaurant/ lounge: a restaurant that does not welcome families. Is this a bar or a restaurant?

Summary

The application appears incomplete or at the very least ambiguous. There are no clear strategies or details that suggest the licensing objectives can be met. The question as to whether the Applicant has sufficient experience in this field arises again. Brent Council requires a designated Premises Supervisor (DPS) to have successfully completed an accredited qualification (as per the five mentioned on the website). There does not appear to be any evidence that the Applicant holds an accredited personal license. A very complex neighbourhood, Harlesden would benefit from a person who can show clear evidence that they can meet the objectives. The applicant once again fails to undertake due diligence. This is a lazy application that has not covered any of the grounds in any detail. The lack of detail is astonishing and more importantly, concerning. The Applicant had an opportunity to address the concerns raised on a previous application, however, has failed to do so. This is especially important due to the lack of experience of the applicant.

On the basis of all the points raised above, the applicant does not appear to have met the objectives required by Brent Council's licensing committee.

Best wishes,

Matt

Cllr Matt Kelcher
Labour Councillor for Kensal Green Ward
Chair, Planning Committee

From: [REDACTED]
Sent: 10 January 2024 23:09
To: Business Licence <business.licence@brent.gov.uk>; Esther, Chan <Esther.Chan@brent.gov.uk>
Subject: Palm Island Lounge Application 30411

Hi Business Licensing Team

I wish to make a representation against 30411 on the basis of public nuisance. Whilst the application may on the face of it seem a straightforward restaurant, there are serious questions raised which the licensing committee should fully explore at hearing.

The premises previously operated as Vybz nightclub. The applicant Kingsley Obeng Acquah Adjei took out a lease on the premises knowing its operating potential as a club and previously applied for a late hours licence. Without planning permission he illegally built a large and dangerous rear garden extension in order to house the club, which he then had to remove following enforcement action. He has clearly invested a huge sum in the premises and expects to recoup that money. Can this really be achieved in a restaurant operating from 2pm to midnight? The committee needs to satisfy itself that the applicant won't maneuver into using the premises as a nightclub under the guise of a restaurant, exploiting the absence of stretched police resources at weekends.

The application says the property will hold up to 60-80 people but with no seating plan provided. This number seems far too high unless customers are vertical drinking which should not be permitted. It is noted that the licence for Vybz bar included condition 5. "The total number of people permitted on the premises **including staff** and performers shall not exceed 50". Since Vybz was a bar with some standing customers and Palm Island Lounge is seated only, it seems impossible to accommodate 60-80

The application says no children will be allowed on the premises and an ID machine will confirm ages and monitor people entering and leaving. These are the sort of measures used in a club or casino again begging the question, is Palm Island Lounge really intended to be a nightclub in disguise?

Planning approval 23/2664 which granted permission for the small extension included this report: "The Officer highlighted that there are residential flats above and it is important to ensure the seating area will not cause complaints due to the noise level. The Officer requested a restricted opening hour till 8pm every day and the agent confirmed that the suggested opening hour is acceptable." This has not been disclosed by the applicant yet he is requesting opening hours to midnight

Planning approval 06/3409 condition 5 for the same premises stipulates. "No music, public-address system or any other amplified sound shall be audible at the boundary or beyond the boundaries of the premises" This would include at the doors opening onto the pavement in front of the premises, so any music would need to be of a very modest level.

The application plan is somewhat unclear which area is covered, it seems to show the kitchen, the bar (but not the area in front of it) and the main room only

The request for Non-standard Times to include "... Summer months, ...Bank Holidays and Independence days" is too broad and vague and should not be permitted

Is Mr Adjei the right person to hold the DPS? He has already built a rear extension without planning permission and been subject to enforcement action to have it removed. He is currently subject to a second separate planning enforcement action E/23/0511 having made alterations to the building

frontage without permission. He parks his [REDACTED] on the pavement blocking the footway in front of the premises which is a parking contravention and breach of the Nuisance Vehicle PSPO as per photo attached. One of his companies [Palm Island Grill & Lounge](#) is in the process of being struck off

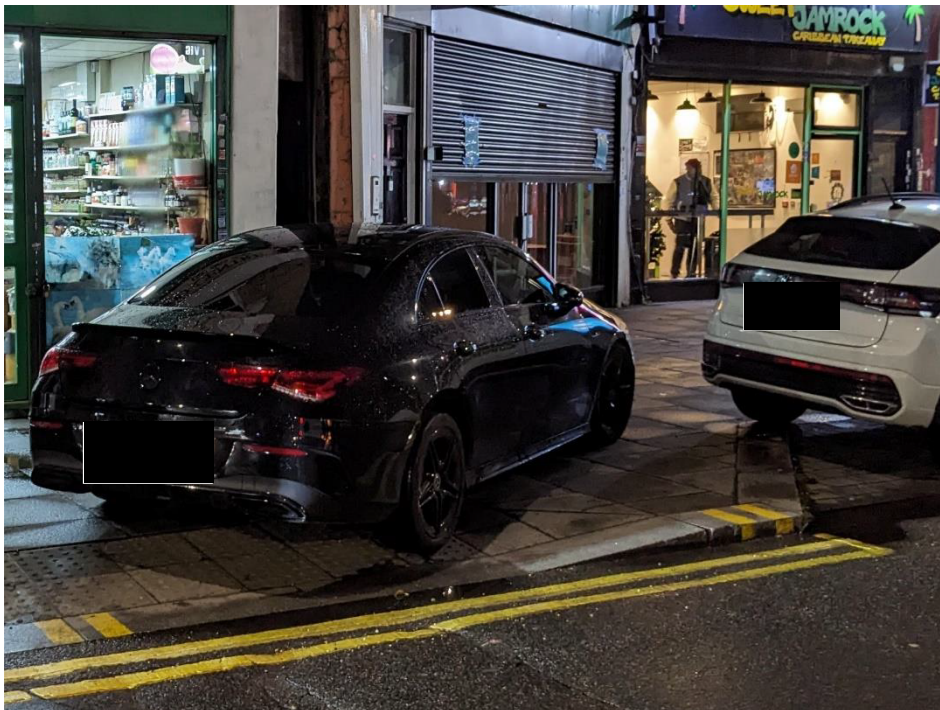
If the committee is minded to grant a licence it is hoped conditions would be added:

Fix a capacity below 50 including staff

Exclude the applicant as a DPS

Uphold the planning conditions already laid out so as not to create unnecessary regulatory conflict

Exclude the garden from the licensed area



From: [REDACTED]
Sent: 11 January 2024 15:27
To: Business Licence <business.licence@brent.gov.uk>
Subject: Objection to Palm Island Lounge - Licence: New Premises Reference: 30411

To whom it may concern,

My name is [REDACTED], I live with [REDACTED]. I am writing on behalf of a dozen Nicoll Road residents from numbers [REDACTED] and [REDACTED].

It has come to our attention that the above-mentioned business, formerly trading as Vybz Bar, of the same address, has applied again for a license to re-open as a bar/music venue

This is a TERRIBLE idea that cannot possibly be legal in a residential area. As per the notice outside the premises, we wish to oppose a license being granted on the following grounds:

- **The prevention of Public Nuisance**

When the bar formerly named Vybz Bar was open in the past it was horrifically noisy. The back garden of the above-mentioned premises is bordering with the gardens on Nicoll Road (directly behind [REDACTED]).

Given the tall houses on Craven park road, The Stay Club and the residential houses, the sound of a bloating speakers coming out of the Vybes Bar was abmiflied and reverberated throughout the whole neighbourhood. Those late night parties could be heard until 4am all across Nicoll Road, Connaught Road, Greenhill Park and even Acton Lane.

Not *only* was the music unbearably loud until the early hours of the morning, this was *always* accompanied by drunken shouting, swearing and browels. Every single night.

Even if the new application is 'only' until 23:30 at night this is still not an acceptable hour to operate in a residential area.

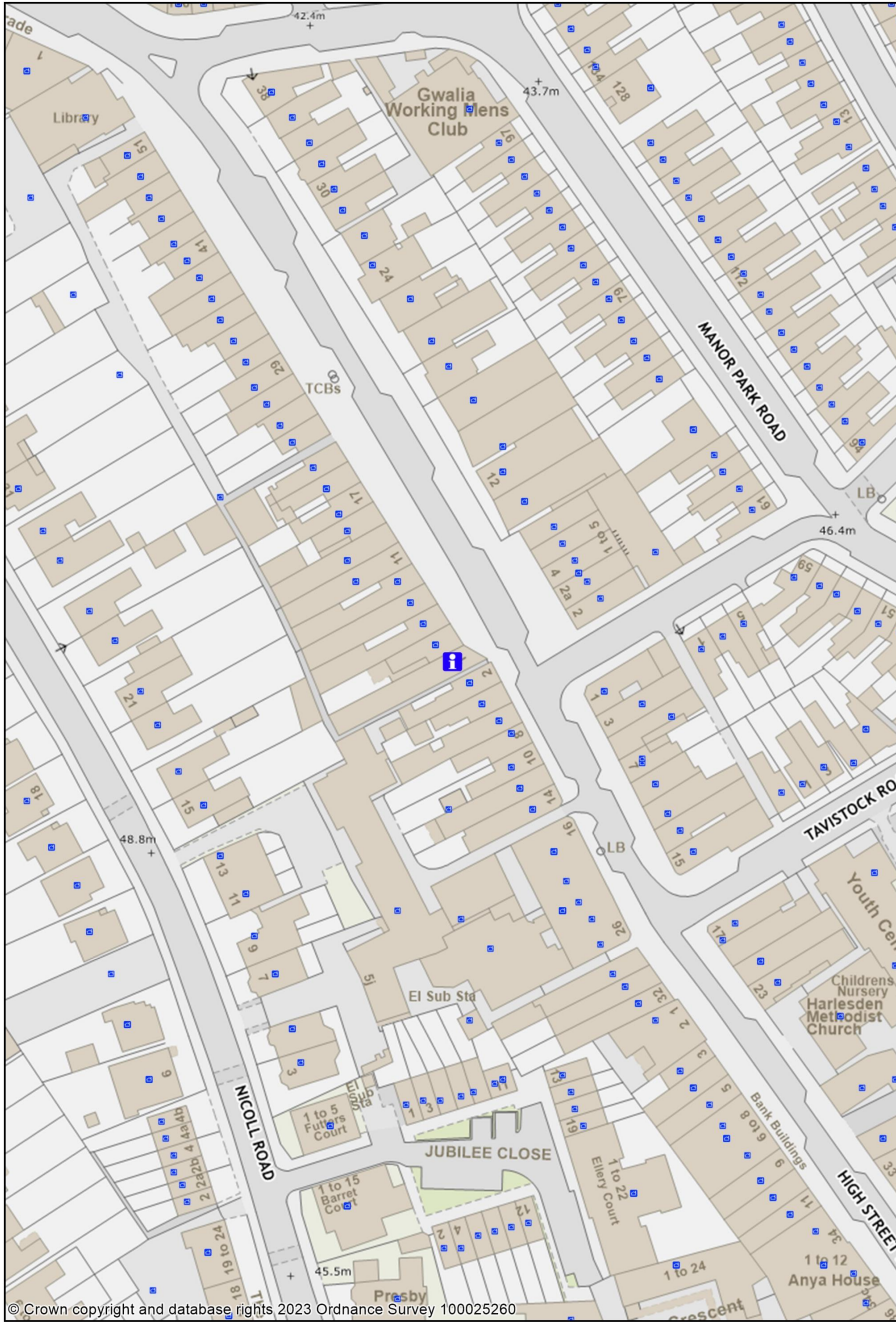
- **The Prevention of Crime and Disorder**

Harlesden is currently plagued with ASB and street drinking and as such the current PSPO's within Brent reflect this. There have been multiple instances of drug usage and selling, ASB and crime at the owners venue as noted by the recent closure order obtained by MPS Harlesden granted by Willesden Magistrates Court.

- **Public Safety**

The owners have continuously put their customers at risk through consistently operating above the

Basemap Map



1:1250

0 0.02 0.04 kilometres



Brent

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From:

Sent: 15 January 2024 13:49

To: Legister, Linda

Cc: Planning Enforcement Team ; Esther, Chan

Subject: Re: FW: Palm Island Lounge, 1 Craven Park Road, NW10 8SE – Notification of Hearing

Hi Linda

Please add this as an addendum to my initial representation.

It is noted the [Palm Island Lounge website](#) is advertising the premises as a shisha bar: "We have a gazebo to shelter anyone who wishes to smoke our different shisha flavours and also have a quite time experience alone or with a friend or partner whiles dinning"(sic).

So it appears the applicant intends to use the rear garden and is unaware that Brent Local Plan Policy BE5 states that shisha bars are not permitted within 400m walking distance of a secondary school entrance - St Claudine's Catholic School for Girls is less than 400m

Kind regards

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From: Kingsley Adjei
Sent: 15 January 2024 20:16
To: Esther, Chan
Cc: Business Licence; Legister, Linda
Subject: Re: CONSULT: New Premises - Palm Island Lounge, 1 Craven Park Road, NW10 8SE - 30411

Dear Esther,

Please find below the answers to your questions. Sorry for the late response.

However, I have made changes to the solicitors handling my case. These changes were only made on Monday 12/01/2023.

I will provide further details of the new solicitors before the end of this week.

Operating Schedule

- Please can you provide evidence of how you reached the capacity of 60-80 people?

When the risk assessor arrived in August, he verbally recommended the capacity based on the property's square feet. The number of people permitted in the premises at one time (including staff) shall not exceed 80 people for both inside and outside of the premises. He also provided a checklist of all the tasks that needed to be completed before he returned for the assessment. The work has to be fully finished, in order to assess the accuracy and have a clear view of the area of any risk and hazards.

Nonetheless, the planning team approved our request to install a Live gas pipe on the property by Cadent from January 15, 2024, to January 17, 2024. British Gas will come in after for the meter installation and a gas engineer will be in to do the final works which is ventilation extraction and canopy. I will arrange for the risk assessor to return once the gas work is completed to reevaluate the fire risk assessment and capacity.

Upon his return if the capacity needs to decrease or stay the same we will make adjustments to current condition.

Until the risk assessor has certified the premises' capacity in writing and all necessary work has been completed and signed off, no licensable activities may be conducted at the premises. This may be amended by the licensing body by a clause stating that the business will not open until the further risk assessment is finished and signed off.

If the application is granted and the risk assessment has been fully completed. This condition will override existing condition and evidence will be sent to the licensing authority before we operate the premises

- **How many tables and chairs can the restaurant hold?**

This hasn't fully been determined yet as there are on going works which we will confirm the exact number when the risk assessment is done again and we will attach a copy of the capacity to the licensing authorities.

- **What type of cuisine will you provide?**

West African traditional cuisine and Mediterranean cuisine.

- **Will alcoholic drinks be served with a substantial meal only?**

Alcohol will be served with substantial meals only

- **Will you permit vertical drinking?**

Vertical drinking will not be permitted, everyone will be seated while having a drinks as all customers will be shown to their table, where the supply of alcohol and substantial meal will be served by waiter or waitress service only.

We will also provide chairs and table at the rear garden to facilitate alcohol being served with substantial meal.

- **Will you employ SIA staff and how many do you intend to employ?**

SIA Staffs will be employed, in the beginning we will have 2 SIA door supervisors will be present at the entrance. However, we can request the company to get more staffs if there's a need be.

- **Will the ID scanner be used throughout the operating hours or only specific hours?**

The ID scanner will be used throughout our operational hours as no one under the age of 18 is permitted on the premises unless escorted by an adult. Customers will also be required to show their ID again if a member of staff believes they look younger than 18 years old age before alcohol is served.

Where by the only form of identification that will be acceptable is drivers license or passport.

- **Who will be responsible for scanning your patrons?**

SIA door supervisor will have the duty of checking IDs at the main entrance to avoid children under 18 years old if not accompanied by adult from entering inside the premises.

However, waiters/waitresses will also ask again before serving alcohol as challenge 25 will be operated in the premises.

- **Will you be on site to manage the premises on a daily basis?**

Kingsley will be on site every day on the premises and the days he won't be on the premises i.e. emergencies or illnesses, the second DPS as well as the manager will be present.

Licensable Activities

- **Proposed Hours - You have listed Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days as seasonal variations and non-standard timings, however you have not specify the proposed times. If you wish extend the timings, the consultation period will restart. Please confirm how you wish to proceed?**

We prefer not to increase the operational hours we would like to keep it the same.

However, Seasonal Variations Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days, When falling on Sunday will follow the same operational hours on Saturday from 14:00 until 00:00

Requested Hours Open to the public

Sunday - Thursday 14:00 23:30

Friday - Saturday 14:00 00:00

- **Regulated entertainment - If you intend to host events, please describe nature of the events?**

We can confirm we won't be hosting any event as it's a restaurant.

- **Will the events be run by a promoter or in house staff?**

Events will not be hosted at the premises

- **How often do you intend to host events?**

Events will not be hosted at the premises

- **Will you provide facilities for dancing?**

We will not provide dancing facilities as everyone will be required to be seated to enjoy their time at the premises

Plan

- Please confirm if you intend to use the rear garden for licensable activities?

I can confirm that we will be using the rear garden for licensable activities.

This will be between non-licensable hours.

Everyone will be in the building after 9:30 on Sunday to Thursday and 10pm on Friday and Saturday as we will be closing the outside area to not disturb neighbours/residents.

- **Are there residents living in the flat above and behind the premises?**

Yes, I can confirm there are residents living above and behind the premises. Which means the rear garden will be closed at 9:30pm on Sunday to Thursday and 10pm on Friday and Saturday to avoid disturbances.

Lease

- **Have you signed the lease and how many years?**

The lease has been signed and it's for 10 years and has been registered to land registry by Robinsonwilson solicitors

- **Are you the business rate payer?**

Yes I can confirm, Kingsley Adjei is the business rate payer.

From: Kingsley Adjei
Sent: 15 January 2024 20:16
To: Esther, Chan
Cc: Business Licence; Legister, Linda
Subject: Re: CONSULT: New Premises - Palm Island Lounge, 1 Craven Park Road, NW10 8SE - 30411

Dear Esther,

Please find below the answers to your questions. Sorry for the late response.

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- **Are you the business rate payer?**

Yes I can confirm, Kingsley Adjei is the business rate payer.

23 January 2024

Ref: 017729/00001

Doc Ref: 302048

To Whom it May Concern
By email only

Dear Sir/madam

Palm Island Lounge, 1 Craven Park Road, London

I am writing to you as someone who has submitted a representation in respect of the application for a new premises licence for Palm Island Lounge. My name is Joe Harvey and I am a solicitor with Poppleston Allen Solicitors. We specialise in licensing matters and have been instructed by Palm Island Lounge Limited to assist them with the upcoming hearing for this matter.

I wanted to write to you to invite you to make contact with me to see if I could properly explain the application to you and offer assurances that this application is in no way an attempt to reopen a nightclub at the premises.

I understand that the closure of Vybz nightclub has brought about a much needed period of reduced crime and disorder on Craven Park Road. From my conversation with the Police, it is clear that Vybz had to be visited by the emergency services every 2-3 days or so. Many of the incidents which occurred there were serious assaults which resulted in road closures for days in the interests of evidence preservation. It is no surprise that local residents would want to ensure that this does not happen again.

My client is seeking an application for a premises licence so that he can open a restaurant which is to be called Palm Island Lounge. The restaurant will serve traditional West African and Mediterranean dishes in a relaxed atmosphere. The only patrons will be those who are dining and are seated and served by waiter/waitress service. This means that customers cannot attend for only a drink and the sale of alcohol will be ancillary to taking a meal. The hours which are being sought for the premises licence are consistent with a food led business and licensable activities shall come to an end at 23:00

List of partners and associates available on request

Address: 37 Stoney Street, The Lace Market, Nottingham NG1 1LS | **T:** 0115 953 8500 | **F:** 0115 953 8501 | **W:** popall.co.uk

Authorised and Regulated by the Solicitors Regulation Authority (SRA no. 78244)

on Sundays to Thursdays with 23:30 on Fridays and Saturdays. There are to be no variations to this throughout the year despite this being indicated on the application.

The application has also sought regulated entertainment by way of recorded music. I am instructed to withdraw this part of the application as the premises only intends to have background music on a regular basis. It is firmly believed that background level music will not be heard outside of the premises and will not cause a noise nuisance to the neighbourhood.

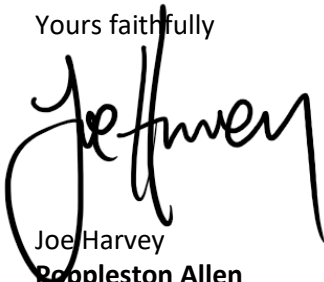
There is some confusion which has been caused by the suggestion that the premises will not be available to children and that all patrons will have to use an ID scanner. These, along with the requirement of having security, have created the impression that this is not going to be a restaurant but a nightclub instead. I understand from my client that it was originally intended that the premises would be family friendly and that the requirement of an ID scanner and security would deter would be wrongdoers. It is our suggestion that if the licence is granted, it should be granted on the basis that children are only permitted provided that they are accompanied by an adult as well as ID scanning no longer being required.

There are also concerns about how many customers will be able to be present on the premises as the original application suggests that this could be 60-80 people. Before opening for business, my client is required to carry out a fire risk assessment. At the time of writing, this has not yet been done because it is awaiting essential gas works at the premises. However, the assessment, which will be prepared by an expert assessor, will consider important issues such as the capacity of the building having regard to the fact that it will be used as a restaurant where patrons are seated at tables rather than standing up. For this reason, my client envisages that the capacity for the premises will be significantly lower than 60-80.

I am in the process of having discussions with the police to ensure that this application properly recognises the needs to of the local community in making sure that the chaos of Vybz does not visit you once more. I am hoping to agree a number of conditions with the police which will make it absolutely clear to the licensing committee that Palm Island Lounge is going to be a restaurant and not a nightclub. I am sure you will agree that the proposals I have described above are far more consistent with a restaurant and had they been on the original application, you may not have been caused this worry.

With that in mind, I would like to invite you to contact me directly so that I can discuss these or any other concerns I have not addressed.

Yours faithfully



Joe Harvey

Poppleston Allen

01159538170

j.harvey@popall.co.uk

List of partners and associates available on request

Address: 37 Stoney Street, The Lace Market, Nottingham NG1 1LS | **T:** 0115 953 8500 | **F:** 0115 953 8501 | **W:** popall.co.uk

Authorised and Regulated by the Solicitors Regulation Authority (SRA no. 78244)

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From: Esther, Chan
Sent: Thursday, January 25, 2024 2:15 PM
To: Joe Harvey
Cc: Business Licence; Legister, Linda
Subject: RE: Palm Island Lounge PCX:000106000001411

Dear Joe,

Thank you for the confirmation, I have no further comments and wish to withdraw my representation.

Kind Regards

Esther Chan
Licensing Inspector
Regulatory Services
Brent Council

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Joe Harvey
Popplesten Allen
Nottingham Office
37 Stoney Street
The Lace Market
Nottingham
NG1 1LS

25 January 2024

Our Ref: 27896

Dear Joe Harvey,

Licensing Representation to the Initial Application for the Premises Licence at Palm Island Lounge, 1 Craven Park Road, NW10 8SE

I certify that I have considered the application shown above and I wish to make a representation that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

Following our telephone conversation on 24 January 2024, I have assessed the contents of your email based on my concerns.

The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence:

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council.
2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
3. The CCTV system shall display on any recordings the correct date and time of the recordings.
4. The Licence holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open. This staff member must be able to provide Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
6. A “Challenge 25” policy shall be adopted and adhered to at all times
7. A sign stating “No proof of age – No sale” shall be displayed at the point of sale.
8. Alcohol to be consumed on the premises shall only be provided as an accompaniment to a meal.
9. A personal licence holder is to be on duty at the premises whenever the premises is open for licensable activities.
10. Any staff directly involved in selling alcohol for retail to consumers and managers shall undergo basic training of Licensing Act 2003 legislation. This shall be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
11. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received.
 - d) any incidents of disorder
 - e) all seizures of drugs or offensive weapons
 - f) any faults in the CCTV system or searching equipment or scanning equipment.
 - g) any refusal of the sale of alcohol
 - h) any visit by a relevant authority or emergency service.
12. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
13. The rear garden shall cease use at 22:00hrs.
14. The designated smoking area (DSA) shall be located at the front of the premises facing Craven Park Road. When the premises licence is in operation the DSA shall be limited to no more than 5 (five) people at any one time. This shall be supervised at all times.

15. There shall be a zero-tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to police.

16. Unaccompanied children shall not be permitted on the premises at any time. All children under the age of 18 shall be accompanied by a responsible adult at all times.

17. All deliveries shall take place during normal working hours (i.e.08.00hrs to 18.00hrs daily).

18. SIA door supervisors of a suitable number, gender mix and other suitable measures shall be put in place after undertaking a sufficient and suitable risk assessment based on the proposed event at the premises.

19. SIA security shall wear high visibility armbands to ensure that they are easily identifiable on CCTV.

20. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept at the premises and made available to the Police and Licensing Authority.

21. Where the premises do not trade under the restaurant conditions imposed by this licence, the premises shall use ID Scan and for all patrons.

In order for the Licensing Authority to withdraw this representation, it will be necessary for you to confirm in writing that your client is willing to accept the above conditions.

Yours sincerely,



Esther Chan
Licensing Inspector
Regulatory Services

From: Brendon.McInness@met.police.uk
Sent: Wednesday, January 24, 2024 10:13 AM
To: Legister, Linda; Business Licence
Cc: j.harvey@popall.co.uk; Phil.S.Graves@met.police.uk
Subject: Conditions agreed - Palm Island Lounge - 30411

Good Morning Linda.

Please see attached conditions agreed between police and the agent for Palm Island Lounge Mr Joe Harvey.

As conditions are agreed, police withdraw representations.

Kind regards



PC Brendon McInnes
1187NW
Brent Licensing
North West Command Unit
Metropolitan Police
☎ Met Phone: 743835
In an emergency, always dial 999

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TERRITORIAL POLICING

Palm Island Longe
1 Craven Park Road
Brent
NW10 8SE

NW BCU Licensing Department - Brent

Harrow Police Station
74, Northolt Road
Harrow
HA2 ODN

Tel: 020 8733 5008

Email: nwmailbox.licensingbrent@met.police.uk

Web: www.met.police.uk

Your Ref: 30411

Date: Tuesday 24th January 2024

Our ref: 01QK/908/23/1187NW

Conditions to be applied to the licence.

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.
2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
3. A CCTV camera shall be installed to cover the entrance of the premises, the main restaurant, bar area, entrance to the toilets and the external areas.
4. The CCTV system shall display on any recordings the correct date and time of the recordings.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open. This staff member must be able to provide Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
6. The Licence holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.
7. A "Challenge 25" policy shall be adopted and adhered to at all times
8. Customers shall not be permitted to take any open drink container outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
9. A sign stating "No proof of age -- no sale" shall be displayed at the point of sale.

10. Alcohol shall only be provided as an accompaniment to a main meal and seated at a table and served by waiter/waitress.
11. No vertical drinking.
12. No bottles of spirits to be served to or bought by customers.
13. No customer shall be permitted to drink at the bar.
14. No high strength beers, lagers and ciders above 6.0% ABV shall be stocked or sold at the premises.
15. All alcohol must be kept behind the counter/bar area at all times with the exception of alcohol which has already been purchased/sold/supplied to the public or alcohol which is in storage rooms on the premises.
16. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to police.
17. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
18. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
19. The playing of recorded music shall not be permitted in any external area.
20. A copy of the premises licence shall be kept inside the venue and made available on demand for inspection by the police or local authority.
21. Any staff directly involved in selling alcohol for retail to consumers and managers shall undergo basic training of Licensing Act 2003 legislation. This shall be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
22. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) any faults in the CCTV system
 - (f) any refusal of the sale of alcohol
 - (g) any visit by a relevant authority or emergency service.
23. All deliveries shall take place during normal working hours (i.e. 08.00hrs to 18.00hrs daily).
24. The placing of bottles into receptacles outside the building shall not be permitted between 22:00 hours and 08:00 hours the following morning.

25. No children shall be permitted on the premises unless accompanied by a responsible adult.

26. The locks and flush latches on the exit doors shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.

27. No person shall be permitted to sit on the floor, on stairs or in gangways and passageways.

28. All roller shutters that are operational as exit points must be fixed/locked up in the open position whilst the public/staff are on the premises.

PC Brendon MCINNES 1187NW
NW BCU - Brent Licensing
Brendon.McInness@met.police.uk

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APPLICATION FOR PREMISES LICENCE
PALM ISLAND LOUNGE, 1 CRAVEN PARK ROAD

SUBMISSIONS BY APPLICANT

1. The Applicant, Palm Island Lounge Ltd, has applied for a premises licence under s17 Licensing Act 2003. The application has received representations and as such, the application is to proceed to a hearing under s18 of the Act. These submissions are prepared in support of this application.
2. The proposed Designated Premises Supervisor on the application is Kingsley Adjei. He is the sole director of the Applicant company.

Background

3. The premises concerned is 1 Craven Park Road, London. The premises used to trade as a nightclub called Vybz. The Applicant understands that Vybz was a magnet for anti-social behaviour, crime and disorder was the subject of a Closure Order in the summer of 2022. The premises subsequently had its licence revoked. The Applicant had no connection or involvement with Vybz nightclub.
4. The Applicant took over the lease for the premises In December 2022 intending to reopen the premises as a restaurant with shisha. The Applicant prepared and submitted an application for a premises licence in April 2023. The application was prepared by Kingsley Adjei and it is accepted that this application left a lot to be desired.
5. The application proposed, amongst other things a terminal hour for the sale of alcohol of 4 am 7 days per week. The application received representations and proceeded to a hearing on 7th June 2023. At that hearing, the application was refused.
6. The Applicant accepts that the original application was entirely disproportionate with his vision of creating a restaurant with occasional entertainment. It was adventurous and showed misplaced optimism as to what is suitable for the premises; especially having regard to its chequered past.
7. The Applicant instructed a solicitor to assist him with the subsequent application which the sub-committee are now dealing with. The application has attracted a number of representations. As a result of this, the Applicant seeks to heavily modify the proposed operating schedule in a manner which we believe the sub-committee can be confident will adequately promote the licensing objectives.

8. The Applicant intends to operate the premises as a *bone fide* restaurant and to run the premises in a manner which is not only conducive to promoting the licensing objectives as well as being a positive contributor to the locality. In a bid to achieve this, as part of their preparations, they have prepared a number of policies to demonstrate their resolve to run the business properly. A list of these policies can be seen at Appendix 4.

Commentary on Representations

Metropolitan Police

9. A representation has been submitted by PC Brendon McInnes on behalf of the Metropolitan Police. The representation advocates the refusal of the application or, in the alternative, the imposition of conditions. Discussions have taken place with PC McInnes and a number of conditions have been agreed. This agreement was communicated to the Licensing Authority on 24th January 2024 and the Police's representation was withdrawn.
10. Those conditions which have been agreed are incorporated into the proposed conditions in Annex 1.

Licensing Authority

11. The Licensing Authority has, through their email to the applicant on 3rd January 2024¹ raised a representation subject to satisfactory answers being given to a number of concerns raised. The applicant responded to those questions on 15th January 2024².
12. A discussion with Esther Chan from the Licensing Authority was held on 24th January and a number of concerns were discussed. We were able to confirm responses to her pertinent concerns. These were confirmed in writing on the same day but in essence were:
 - a. The outdoor area is intended to be used (subject to weather) for diners. The applicant would agree to this being restricted after 22:00.
 - b. The applicant would agree to a condition requiring a personal licence holder to be on duty when the premises were open for licensable activities.
 - c. There will be no shisha at the premises.
 - d. The application for Regulated Entertainment in the form of recorded music is withdrawn.
 - e. The use of ID scan would be limited to circumstances where the premises do not trade under a restaurant condition.
13. The Licensing Authority provided their revised representation on 25th January proposing 21 conditions. Some of these conditions are similar to those agreed with the

¹ See page 9 of Public Document Pack

² See document 3.11 of Supporting Documents

police. Conditions 1-8, 10-12, and 16-18 are conditions which are equivalent or identical to those agreed with the police and the conditions proposed in Annex 1 are, we believe faithful to those agreements.

14. We have provided the police with a copy of Annex 1 prior to the submission of these submissions and confirmed that some of the conditions which were agreed have slightly different wording. At the time of writing, the Police have not confirmed that any new wording is unacceptable. However, we would suggest that the licensing objectives are not going to be best served by having multiple conditions which achieve the same thing.

Councillor Kelcher

15. Councillor Kelcher has raised a number of concerns on behalf of himself and other local councillors. We emailed Councillor Kelcher on 19th January 2024³ with a view to commencing a conversation where his concerns could be discussed.
16. Following the agreement with the police on 24th January 2024, we wrote to Councillor Kelcher again⁴ seeking a dialogue. At the time of writing, the invitation to have these discussions has not been accepted although we are mindful of the fact that there has not been much time to do so.
17. In respect of those concerns raised by Councillor Kelcher, it is fair to say that some of these concerns are as a result of the application not explaining itself properly and have, hopefully, been allayed by those conditions agreed to with the police and the Licensing Authority:
 - a. *Anti-social behaviour strategy* – there is no obligation for such a strategy to be provided with the application. The premises will adopt such a policy despite one not being requested by the police and this has been included in the proposed conditions. This can be seen at Appendix 4.
 - b. *SIA Security* – The premises will operate as a restaurant and it would be most unusual of have security at a restaurant. The premises proposes a condition whereby the need for SIA Security is subject to a risk assessment⁵ is offered if the sub-committee feel that this is the difference between a grant and refusal. However, the suggestion that this should be at a ratio of 1:10 is excessive. Industry standards are 1:100. For example, Fabric, an infamous nightclub in Islington has a condition of 1:100 for SIA security.
 - c. *Dispersal Policy* – The premises does have such a policy despite one not being requested by any of the Responsible Authorities.
 - d. *Lack of nighttime economy* – The premises are only seeking to operate until 23:00 and is not a late-night offering. A well ran premises will be a boon to the local area and its evening economy.
 - e. *Premises operating as a night club* – The premises will be a restaurant and cannot operate as a night club due to the proposed conditions, hours and activities.
 - f. *Number of Patrons* – the suggestion of 60-80 patrons is based on the maximum capacity of the premises. It is an error for the Applicant to suggest that the

³ See Appendix 2

⁴ See Appendix 2

⁵ See Appendix 1, condition 20

premises will have that many covers. The committee may, if it wishes, impose a capacity on the venue although, a proposed agreed condition with the Licensing Authority would require the premises to have a professional risk assessment carried out.

- g. *Lack of seating plan* – in order to comply with regulation 23 Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005, moveable furniture is not included on then plan. As such, a seating plan is not required. All patrons will be seated and have an ‘at table’ service irrespective of whether they are inside or outside.
- h. *Fire Risk Assessment* – The Fire Authority are considered the statutory experts on such matters and have not submitted a representation. In order to comply with Fire Safety Order 2005, the premises will undertake a Fire Risk Assessment. The provision of one is not a pre-cursor to an application being granted. Likewise with policy D12 of the London Plan which does not trump the Fire Safety Order 2005.
- i. *Presence of speakers* – The only amplified music will be background music.
- j. *Lack of personal licence* – The proposed DPS does hold a personal licence issued by Havering Borough Council. It is a requirement of the application to provide details of the licence. Furthermore, the proposed deputy manager is a personal licence holder and we have agreed a condition with the Licensing Authority that a personal licence holder will be on duty at all times.

18. In general terms, we would submit that many of the concerns raised by Councillor Kelcher are out of an entirely understandable abundance of caution or otherwise dealt with by conditions agreed with the Responsible Authorities. We would hope that, in the time between submitting these submissions and the hearing, Councillor Kelcher would have been able to accept our invitation to discuss the application.

Anonymous Representations

- 19. Two representations have been received from members of the public who live in the local area and who are concerned about the impact that granting this application could have on the local community.
- 20. With a view to seeking to alleviate these concerns and invite a dialogue, a ‘to whom it may concern’ letter was sent to both representors via the Licensing Authority on 23rd January 2024⁶. At the time of writing, we have received no confirmation that the letter has been forwarded or any acceptance of our invitation although fully appreciate that not much time has been afforded for this.
- 21. A representation has been received from a member of the public on 10/1/24. The details of the sender have been redacted.
 - a. *Potential as a nightclub* – The application is for a restaurant with restaurant conditions and not a nightclub.
 - b. *Planning permission* – the Applicant received and relied upon incorrect advice that the shelter built would not need planning permission. The suggestion that this was to “house the club” is wrong.
 - c. *Turning premises in to nightclub* – Any attempt to turn the premises in to a nightclub would require a significant alteration to the sought after licence and

⁶ See Appendix 3

is not only not within the contemplation of the Applicant but would be difficult to achieve.

- d. *No children* – The Applicant wants the restaurant to be open to children and would be possible under a condition⁷ agreed with the police.
- e. *Amplified music* – the Applicant only intends to have background music and has withdrawn recorded music from the application.
- f. *Nonstandard timings* – The Applicant no longer seeks non-standard timings and requests uniform timings.
- g. *Illegal Parking* – the photo attached is not of the Applicant's car. The Applicant does not know to whom this car belongs.
- h. *Company Activity* – the company in question is no longer subject to compulsory strike off.
- i. *Capacity* – The capacity of the premises will be determined through a Fire Risk Assessment.

22. A representation has been received from a member of the public on 1/1/24. The details of the sender have been redacted.

- a. *Noise from amplified music* -The premises only intends to have background music. There will be no noise nuisance from amplified music. The application for Regulated Entertainment by way of recorded music is withdrawn.
- b. *Crime and Disorder* – We understand from the Police's representation that matters have improved by the closure of Vybz. The proposed operation is very different and we would hope that the conditions agreed with the police will only enhance this.
- c. *Unsafe operation* – The representor suggests that the premises has traded in an unsafe manner. The premises has not traded since it was Vybz nightclub so it is unclear how they believe this to be the case.
- d. *Access to alcohol for local residence in HMOs and Hostels* – under the proposals, there will be no off sales and on sales will be ancillary to taking a meal. It is highly unlikely that those concerned would choose to Palm Island Lounge as the place to get their drink.

Brent's Statement of Licensing Policy

23. The Applicant has had regard to the London Borough of Brent's Statement of Licensing Policy and believes that this supports the granting of this application. The Council's policy is to support businesses with a commercial food offering⁸.

24. It is also Brent's Policy that Harlesden town centre's retail and evening economy offer will be enhanced⁹ as this would retain a greater spend locally¹⁰.

Statutory Guidance

25. Under s182 Licensing Act 2003, the Home Office has issued guidance to assist Local Authorities in determining applications such as these. The Sub-Committee's attention is drawn to paragraph 9.43 which emphasises that the approach to be taken is an evidence based one.

⁷ See condition 25 agreed with Police.

⁸ Page 4, paragraph 4

⁹ See policy BP5 South

¹⁰ See para 5.5.18 Brent Local Plan

26. We would respectfully suggest that, on the balance of probabilities, that whilst there is historical evidence that this premises has been associated with crime and disorder, there is no evidence that the proposed operation would have the same association. The previous difficulties were when the premises operated as a wet led night club. If the application is granted as sought by these submissions, the premises will trade as a restaurant and not a late-night venue. The police, as statutory experts¹¹ in matters of crime and disorder have helped shape these submissions to ensure that the licensing objectives are promoted.

Executive Summary

27. The applicant recognises that the premises has a historical association with trouble and that an application for a premises licence would be a source of anxiety to the local community. The application is for a *bona fide* restaurant and would be unable to trade as a night club with the proposed conditions and hours. The proposed terminal hour for licensable activities is 23:00 on Sundays to Thursdays and 23:30 on Fridays and Saturdays. All patrons are required to be seated at a table and will be served by a waiter/waitress. The sale of alcohol will be ancillary to the service of a main meal.

28. The application for Regulated Entertainment in the form of recorded music is withdrawn.

29. The Applicant has demonstrated sufficient measures in the operating schedule to promote of the licensing objectives to the satisfaction of the Police and the Licensing Authority.

30. The granting of such a premises licence is in keeping with Brent's Licensing Policy and the Brent Local Plan.

31. The Applicant has been able to agree conditions with the Metropolitan Police which have been able to abate their concerns as statutory experts on Crime and Disorder.

32. The restriction on access for children and the use of ID scan are conditions which do not appear to be necessary or desirable to promote the licensing objectives and have created anxieties about the intended use of the premises. Suitable alternatives have been proposed¹².

33. The Sub-Committee are invited to grant the licence subject to the conditions which are consistent with those agreed with the police and Annex 1.

Joe Harvey
Associate Solicitor-Advocate
Poppleston Allen Solicitors

¹¹ See para 9.12 s182 Guidance.

¹² See Annex 1, conditions 18 and 35.

Appendix 1: Proposed Operating Schedule - Conditions

[Note that the numbering of the conditions as agreed with the police and Licensing Authority are different as the conditions have been categorised according to their respective licensing objective]

General

1. A copy of the premises licence shall be kept inside the venue and made available on demand for inspection by the police or local authority.
2. Any staff directly involved in selling alcohol for retail to consumers and managers shall undergo basic training of Licensing Act 2003 legislation. This shall be documented and signed for by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.
3. An incident log shall be kept at the premises, and made available for Inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received
 - d. any incidents of disorder
 - e. any faults in the CCTV system
 - f. any refusal of the sale of alcohol
 - g. any visit by a relevant authority or emergency service.
4. A personal licence holder is to be on duty whenever the premises is open for licensable activities.

Prevention of Crime and Disorder

5. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.
6. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises.
7. A CCTV camera shall be installed to cover the entrance of the premises, the main restaurant, bar area, entrance to the toilets and the external areas.

8. The CCTV system shall display on any recordings the correct date and time of the recordings.
9. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premise is open. This staff member must be able to provide Police or Authorised Council Officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
10. The Licence holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.
11. Alcohol shall only be provided as an accompaniment to a main meal and seated at a table and served by waiter/waitress.
12. No vertical drinking.
13. No bottles of spirits to be served to or bought by customers.
14. No customer shall be permitted to drink at the bar.
15. No high strength beers, lagers and ciders above 6.0% ABV shall be stocked or sold at the premises.
16. All alcohol must be kept behind the counter/bar area at all times with the exception of alcohol which has already been purchased/sold/supplied to the public or alcohol which is in storage rooms on the premises.
17. There shall be a zero-tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to police.
18. Where the premises do not trade under the restaurant conditions imposed by this licence, the premises shall use ID Scan for all patrons over the age of 18.
19. The premises shall have an Anti-Social Behaviour Policy which shall be made available to the police or authorised officer of the Licensing Authority upon request.

20. SIA door supervisors of a suitable number, gender mix and other suitable measures shall be put in place after undertaking a sufficient and suitable risk assessment based on the proposed event at the premises.
21. SIA security shall wear high visibility armbands to ensure that they are easily identifiable on CCTV.
22. A register/log containing the names, badge number, dates & times of duty of security staff and any incidents that occur shall be kept at the premises and made available to the Police and Licensing Authority.

Public Safety

23. Customers shall not be permitted to take any open drink container outside the premises as defined on the plan submitted to and approved by the Licensing Authority.
24. The locks and flush latches on the exit doors shall be unlocked and kept free from fastenings other than push bars or pads whilst the public are on the premises.
25. No person shall be permitted to sit on the floor, on stairs or in gangways and passageways.
26. All roller shutters that are operational as exit points must be fixed/locked up in the open position whilst the public/staff are on the premises.

Prevention of Public Nuisance

27. No noise or vibration shall be detectable at any neighbouring noise sensitive premises.
28. Notices asking customers to leave quietly shall be conspicuously displayed at all exits.
29. The playing of recorded music shall not be permitted in any external area.
30. All deliveries shall take place during normal working hours (i.e. 08.00hrs to 18.00hrs daily).
31. The placing of bottles into receptacles outside the building shall not be permitted between 22:00 hours and 08:00 hours the following morning.
32. The rear garden shall cease to be used at 22:00.

Protection of Children From Harm

33. A "Challenge 25" policy shall be adopted and adhered to at all times.

34. A sign stating "No proof of age -- no sale" shall be displayed at the point of sale.

35. No children shall be permitted on the premises unless accompanied by a responsible adult.

Appendix 2: Emails to Councillor Kelcher

From: Joe Harvey
Sent: 19 January 2024 16:55
To: cllr.matt.kelcher@brent.gov.uk
Subject: Palm Island Lounge Premises Licence Application
PCX:000106000001401

Good afternoon Councillor Kelcher.

My name is Joe Harvey. I am a licensing solicitor at Poppleston Allen Solicitors in Nottingham. I have been instructed by Palm Island Lounge Limited to assist them in relation to the application for the premises licence and the hearing which is due to take place on 31st January.

I would very much welcome the opportunity to discuss this application with you. I am aware that you have submitted a representation against this application and have raised a number of very understandable concerns. I feel that I may be in a position to assuage some of those concerns, and I wonder if you would be agreeable to a conversation next week over telephone or Teams?

It is clear to me that this application has left a lot to be desired and has created a significant amount of anxiety about what exactly is being asked for. Neither me or my firm have been involved in this matter until recently and in the process of taking instructions and advising our client, I think we are in a position to better explain his case that had been done on paper. I would be most grateful if you could spare me some time for a chat.

I look forward to hearing from you.

Best wishes,

Joe

From: Joe Harvey
Sent: 24 January 2024 11:36
To: cllr.matt.kelcher@brent.gov.uk
Subject: Palm Island Lounge PCX:000106000001413
Attachments: Palm Island Lounge Conditions agreed 30411.pdf

Good morning Councillor Kelcher.

Further to my e-mail of 19th January 2024, I wanted to confirm that I would still welcome an opportunity to discuss this application with you to see if I can assuage your concerns.

I am pleased to confirm that I have been able to discuss this application with the police and having agreed some conditions with them, they now feel that they are able to support this application. I attach a copy of their letter which has been sent to the Licensing Authority this morning which lists those conditions which have been agreed.

You will see that through its conditions, the premises is to trade as a restaurant. All patrons will be seated and served via waiter/waitress service. The sale of alcohol will be ancillary to taking a meal. The hours for licensable activities will be as per the application with a terminal hour of 23:00 on Sundays to Thursdays and 23:30 on Fridays and Sundays.

Please do let me know if I can provide you with any further information which may permit you to have more confidence in this application.

Best wishes,

Joe

Appendix 3: Letter to Residents

23 January 2024

Ref: 017729/00001
Doc Ref: 302048

To Whom it May Concern
By email only

Dear Sir/madam

Palm Island Lounge, 1 Craven Park Road, London

I am writing to you as someone who has submitted a representation in respect of the application for a new premises licence for Palm Island Lounge. My name is Joe Harvey and I am a solicitor with Poppleston Allen Solicitors. We specialise in licensing matters and have been instructed by Palm Island Lounge Limited to assist them with the upcoming hearing for this matter.

I wanted to write to you to invite you to make contact with me to see if I could properly explain the application to you and offer assurances that this application is in no way an attempt to reopen a nightclub at the premises.

I understand that the closure of Vybz nightclub has brought about a much needed period of reduced crime and disorder on Craven Park Road. From my conversation with the Police, it is clear that Vybz had to be visited by the emergency services every 2-3 days or so. Many of the incidents which occurred there were serious assaults which resulted in road closures for days in the interests of evidence preservation. It is no surprise that local residents would want to ensure that this does not happen again.

My client is seeking an application for a premises licence so that he can open a restaurant which is to be called Palm Island Lounge. The restaurant will serve traditional West African and Mediterranean dishes in a relaxed atmosphere. The only patrons will be those who are dining and are seated and served by waiter/waitress service. This means that customers cannot attend for only a drink and the sale of alcohol will be ancillary to taking a meal. The hours which are being sought for the premises licence are consistent with a food led business and licensable activities shall come to an end at 23:00 on Sundays to Thursdays with 23:30 on Fridays and Saturdays. There are to be no variations to this throughout the year despite this being indicated on the application.

The application has also sought regulated entertainment by way of live or recorded music. I am instructed to withdraw this part of the application as the premises only intends to have background music on a regular basis. It is firmly believed that background level music will

not be heard outside of the premises and will not cause a noise nuisance to the neighbourhood.

There is some confusion which has been caused by the suggestion that the premises will not be available to children and that all patrons will have to use an ID scanner. These, along with the requirement of having security, have created the impression that this is not going to be a restaurant but a nightclub instead. I understand from my client that it was originally intended that the premises would be family friendly and that the requirement of an ID scanner and security would deter would be wrongdoers. It is our suggestion that if the licence is granted, it should be granted on the basis that children are only permitted provided that they are accompanied by an adult as well as ID scanning no longer being required.

There are also concerns about how many customers will be able to be present on the premises as the original application suggests that this could be 60-80 people. Before opening for business, my client is required to carry out a fire risk assessment. At the time of writing, this has not yet been done because it is awaiting essential gas works at the premises. However, the assessment, which will be prepared by an expert assessor, will consider important issues such as the capacity of the building having regard to the fact that it will be used as a restaurant where patrons are seated at tables rather than standing up. For this reason, my client envisages that the capacity for the premises will be significantly lower than 60-80.

I am in the process of having discussions with the police to ensure that this application properly recognises the needs to of the local community in making sure that the chaos of Vybz does not visit you once more. I am hoping to agree a number of conditions with the police which will make it absolutely clear to the licensing committee that Palm Island Lounge is going to be a restaurant and not a nightclub. I am sure you will agree that the proposals I have described above are far more consistent with a restaurant and had they been on the original application, you may not have been caused this worry.

With that in mind, I would like to invite you to contact me directly so that I can discuss these or any other concerns I have not addressed.

Yours faithfully

Joe Harvey
Poppleston Allen
01159538170

Appendix 4: Anti-Social Behaviour Policy



Anti-Social Behaviour Policy

According to the Police Reform and Social Responsibility Act of 2011 and the Antisocial behaviour Act of 2003, "behaviour by a person which causes, or is likely to cause, harassment, alarm, or distress to persons not of the same household as the person" is considered antisocial behaviour.

The following antisocial behaviours are reportable:

- People who are intoxicated or unruly in public places.
- People who use or traffic in drugs.
- People who cause damage to cars or other property.
- People those who engage in aggressive begging.
- People who engage in prostitution, kerb crawling, or brothels.
- People who make threats.
- Nuisance properties

Anti-social behaviour: what is it not?

While bothersome, some behaviours are not considered anti-social behaviour (ASB). Additionally, ASB might be hard to define.

- Inability to park outside your own home; DIY and off-road car repairs.
- Arguments-regarding boundary walls, fences, and parking.
- Cooking odours.
- Opening and closing cabinets.
- Children playing in the street or communal areas unless they are causing damage to property.
- Young people gathering socially unless they are rowdy, inconsiderate, and intimidating to individuals.

Palm Island Lounge policy

This Policy has undergone a comprehensive Equalities Analysis and will be carried out in compliance with our obligations under applicable laws, such as the Equalities Act 2010. Our policy is to include the community in the evaluation of how well we are implementing this policy and its accompanying procedures. This will support us in improving our services and achieving our community safety goals. From prevention to rehabilitation, our approach to managing ASB considers a number of factors. Regarding hate crimes, such as sexual or sexual orientation harassment, child sexual exploitation, domestic abuse, modern slavery, racial harassment, and intolerance based on religion or culture, Palm Island Lounge has a fixed policy which is to safeguard the person or people filing the complaint to move swiftly and forcefully.

Since we recognise the benefits of diversionary activities and it is our policy to promote, support, and facilitate these activities when appropriate, we will actively participate in information sharing protocols with the Police and other agencies in order to enable us to have a coordinated and effective response to ASB complaints.

Measures Palm Island Lounge will take to prevent ASB.

Palm Island lounge has allocated this policy to minimise anti-social behaviour in the premises and within the vicinity of the premises which covers neighbouring premises. The company will be fully responsible of any unacceptable anti-social behaviour from patrons and if such individual/persons breach our policy they will be refused entry at any given time at the premises.

An assessment will be carried out annually to assess the potential risk and ways to minimise any form of anti-social behaviour at the premises such as Thefts/robberies, this can occur without the individual or group of people being a part of the business or need to have a relationship with the organisation/employees. In such cases like this we have an alarm system to alert the local authorities and all employees will be trained on how to handle such hostile situations and to call 999.

Cameras are installed to cover every visible angle in both inside the premises and outside the premises to ensure there's a consistent monitoring of the premises and activities of every person to make sure every one within the vicinity is safe.

The DPS/Manager will be responsible for recording anti social behaviours in a logbook.

Report any antisocial behaviour.

When in doubt, always dial 999 and report to either the DPS or Manager.
Examples of emergency situations include active crimes, those suspected of committing crimes close by, threats or use of violence, and risk to life.

Appendix 5: List of Policies

- Age Verification Training Policy
- Allergens Policy
- Customer Complaints Procedure
- Dispersal Policy
- Dress Code Policy
- Drugs and Alcohol Policy
- Equality and Diversity Policy
- Fire Procedures
- Glass Policy
- Health and Safety Policy
- Training Policy
- Hygiene Policy
- Pest Control Policy